

AGENDA

F.E. Osborne Junior High School Parent Council Meeting



Date: Wednesday, February 4, 2026 at 6:30pm

Meeting location: Online - MS Teams

Meeting Facilitator: Shannon Mitchell-Flek, F.E.O. Council Chair

parentassociationfeo@gmail.com

Attendees: Micheal Cutler (Principal), Shannon Flek (Chair) Natalie Anderson (Secretary), Amit Saduera (Treasurer), Leanne Morrow (Casino Coordinator), Lisa Haines (Special Events Coordinator), Marla Richardson (Fundraising Coordinator), Melanie G., Jenny Henri, Linda Josue, Mike Morganton, Tawni Belliveau, Sarah Therrien (staff), Hanae Otagaki

1. CALL TO ORDER @6:35pm
2. WELCOME AND INTRODUCTIONS
3. APPROVAL OF AGENDA
 - a. Motion: Marla
 - b. Second: Natalie
4. APPROVAL OF MINUTES FROM LAST MEETING (December 16, 2025)
 - a. Motion: Melanie
 - b. Second: Marla
5. PRINCIPAL'S REPORT
 - a. FEO Open House last week – 200 families from feeder schools attended. A lot of questions about transportation for next year.
 - b. Transportation update
 - i. Calgary Transit is not looking at express route #795 from Sage Hill until May. Highly unlikely that #795 will continue from Sage Hill for next year. This will impact some French students even though French is considered a special program and transit is not provided. Boundaries have changed and current FEO students from Sage Hill have the option of going to Simon Fraser next year or staying. Just over 80% have expressed interest in staying at FEO but lack of bussing may impact this.

- ii. Recently had some peace officers for this bus due to “teenagers being teenagers”. Reminder that students 13 years and older do require a bus pass. During Eagle time (Fridays) teachers will be talking to students about bus expectations. When students are on the bus, expectations of them as CBE students are the same.
 - 1. Question from parent: You mentioned Bus passes for students – are tickets okay? (because my child only takes bus sometimes) – Yes, tickets are acceptable.
- c. Assistant Principal staffing
 - i. Several interviews today and hoping to have decision in next few days. Public announcement should happen towards end of Feb. This delay is so teacher moving into the position can give 2 weeks notice to their current school.
- d. Report cards
 - i. Not printed. Access on MyCBE account. Will go live Feb 24. Due to strike/labour action, accommodations were made to allow more time for assessment so they are coming out later this year.
- e. Other updates:
 - i. Semester 1 ended last week.
 - ii. Ms. Amyotte (Grade 6 French teacher) is on mat leave gave birth last weekend. Grade 6s are going on field trip on Friday to Bow Habitat station.
 - iii. Short week next week, Mon-Wed and then Teacher Convention Thu, Fri and Monday is the Family Day holiday.
 - iv. Question from parent: Is planning for an Eastern Canada trip happening for next year? Everything is on hold for moment. Right now CBE is evaluating efficacy for out of province trips. 4 levels of field trips: A - in city, B - in province, C - in country, D - out of country. D trips are all on pause. Right now they’re looking specifically at trips in Canada and whether they will continue. These trips are expensive so cost is a consideration. Dr. Cutler’s paperwork is done for Ottawa/Montreal/Quebec City trip. Optimistic that it will get approved for next year. Everything is lined up from an FEO perspective.

6. SCHOOL COUNCIL UPDATES/BUSINESS FROM MINUTES:

- a. Reminder Future Meeting dates: 1st Wed of month – Mar 4, Apr 8, May 6, June 3
- b. Winter Dance (Lisa Haines: Special Events) – Doming up Feb. 11. DJ is secured, concession items have mostly been purchased. Lisa has been working hard to get donations for door prizes for dance. Sent out letters to businesses and visited

stores in Market Mall. Had some luck: Starbucks, KICKs Sports, Varsity Pizza, Tim Hortons, Foot Locker, some Flames merchandise all donated. Purchased gift cards for Sephora and Bath and Bodyworks. Really need some volunteers for the dance – only have 4 signed up and need about 10 more. Need help with coat check, concession and supervision in halls and in gym. 62 tickets sold through Healthy Hunger. Last year many paid at door with cash and came at last minute and expect the same this year.

i. Also, Lisa will not be at FEO next year so won't be in Special Events Coordinator role. There are some transition pieces that should happen with the new person. Things like applications for use of the gym.

c. Healthy Hunger Update

i. Had one today. Melaine and Virginia helping out.

ii. Next one in 2 weeks: Opa, then 1 in March, 2 in April, 2 in May and 1 in June.

d. Parent email list – Leanne has been collecting parent emails. Will be creating a google sheet with parent emails and create a parent email list to send parent council information.

7. NEW BUSINESS

a. Is someone willing to be key communicator with [COSC \(Council of School Councils\)](#)? – The purpose of COSC is to allow for effective interaction between the CBE and its school councils. Meetings scheduled for Wed, Apr 8 & Wed June 10 at 7pm. Anyone willing to attend these meetings and act on behalf of FEO parent Council?

i. Jenny Henri possibly interested. Shannon to send her more info.

ii. Motion for Jenny to move into role of key communicator and social media coordinator

1. Motion: Melanie

2. Second: Lisa

3. Vote: 9 voted in favour, motion passed.

b. Social media presence/How do we reach more parents?

i. Have an Instagram account for Parent Council and Shannon has sorted out account and reset password. We used to have a Facebook account as well.

ii. Leanne: Facebook is good for liaising with other parent councils when volunteers needed at Casino or other events. But can push Instagram posts to FB as well. Still have a FB page – not active and no postings since 2023. But could easily get up and running again. Also good to have SM to recruit new people for council.

iii. Does FEO Parent Council have a website or have we had one in the past?
Leanne said not since she was chair has there been a website. Need someone to set up website, take ownership and pay a fee if we want to pursue this.

iv. Is someone willing to be a social media coordinator for parent council?
1. Jenny Henri interested in possibly helping with this. Leanne and Shannon can support.

v. Motion to start up FB and Instagram accounts again:

1. Motion: Leanne

2. Second: Marla

8. NEXT MEETING DATE: Wed, Mar 4, 2026 @6:30pm

9. ADJOURNMENT @7:11pm