

MEETING MINUTES

F.E. Osborne Junior High School Parent Council Meeting



Date: **Wednesday, Sept 9, 2026 at 7:30pm**

Meeting location: In person at FEO

Meeting Facilitator: Shannon Mitchell-Flek, F.E.O. Council Chair

parentassociationfeo@gmail.com

Attendees: Dr. Cutler, Sheena Abboud McKenzie, Jenny Henri, Tatiana Dunfield, Rachel Gulam, Mike Morganton, Sasha Bailey, Lisa Shore, Emma Climie, Tawni Belliveau, Jess LeMoine, Savatore Federico, Hanae Otagaki, Amit Saduera, Melanie Graham, Marla Richardson

1. CALL TO ORDER:
2. WELCOME AND INTRODUCTIONS
 - a. Micheal Cutler (Principal), Sheena Abboud McKenzie (AP), Shannon Flek (Chair), Tawni Belliveau (Vice-Chair), Natalie Anderson (Secretary), Amit Saduera (Treasurer), Leanne Morrow (Casino Coordinator), Marla Richardson (Fundraising Coordinator), Melanie G. (Fundraising), Jenny Henri (Key Communicator/Social Media)
 - b. Welcome to everyone who has joined us!
3. APPROVAL OF AGENDA
 - a. Motion: Melanie
 - b. Second: Tawni
4. APPROVAL OF MINUTES FROM LAST MEETING (June 3, 2026)
 - a. Motion: Marla
 - b. Second: Tawni
5. PRINCIPAL'S REPORT
 - a. Smaller school population this year as Evanston School opened. Next year there will be more students designated to FEO, but not officially announced yet by CBE.
 - b. Grateful for parent involvement in Council and its impact on the school
 - i. More laptops available based on school council support - moved from 36 to over 200 chromebooks
 - ii. Parent views on staffing have influence
 - iii. Coming to meetings gives parents time with admin to share challenges and feedback

- c. School Development Plan in its 3rd year. We rely on parents communicating with the school in regards to your own child and where we need to focus our school development plan.
- d. Class sizes lower this year due to class size reduction funding. Average 25 in French and 31 in English. Complex conversations and planning around class sizes.
- e. Staffing. We have lost teachers to retirement. Still trying to fill construction teacher for the winter semester. Still short on French teacher. Semester 2 will get figured out. We are prioritizing getting this filled.
- f. Overnight trips for all grades are being planned. Grade 6 will have outdoor school, Grade 7 possibly Royal Tyrell, Grade 8/9 possibly Toronto, Montreal and Ottawa, Sailing trip is still under discussion but prices have increased.
- g. Grade 9 numbers are 150 in total
- h. We lost 180 students this year due to zoning changes and we lost 9 teaching positions (some retirements). But all teachers have been able to pick up the extra coaching, clubs positions.

6. SCHOOL COUNCIL UPDATES/BUSINESS FROM MINUTES:

- a. Sport Court Update (Melanie)
Washed over the summer, pickle ball lines will be painted shortly, basketball nets will also get set up this weekend.
- b. Parent information night with Paul Davis which is confirmed for Tue, September 15 at Branton Jr. High School.
- c. Grade 9 Celebration/Farewell Committee (Tatiana) Heritage Park event, volunteers needed on day or and fundraising throughout the year. If we have parents who would want to learn how to plan it for next year then please email the parent council and we will pass that along to Tatiana. Raise enough money this year to cover volunteers and teachers. Date TBD based on PAT schedule.
- d. In-person meetings at FEO with an online link for parents to join.
First Wednesday of the month (Minimum of 6 per year between AGM's)
September 9 (AGM), October 7, November 4, December 2, No January meeting, February 3, March 3, April 7, May 5 (June meeting?) *Either remove April (spring break) or June. Or make the June meeting more of a social/wrap-up event?
- e. Annual Report - due end of September
 - i. Amit and Shannon will work on that.
- f. Healthy Hunger update (Marla/Melanie and Virginia will help out)
 - i. Volunteers needed for 2026-27
 - ii. Vendors for the year are Subway, Saucy Bread, Opa and Coco Brooks
 - iii. Last year we raised 5300 throughout the year. This is our only fundraiser.

- iv. We may look at figuring out how to help with donation to students who need food and can't afford the lunch.

- g. Social media presence

- i. Social Media Coordinator – Leeanne Morrow has offered to oversee the Instagram account. Please send suggestions for posts her way.

- 1. FEO Parent Association Instagram (@FEOCouncil) is up and running!

- h. Parent email list: Google Form (QR Code)

- 7. NEW BUSINESS

- a. Flag Football Residency (RAW)

- 8. NEXT MEETING DATE: October 7, 2026 @ 6:30pm

- 9. ADJOURNMENT:

- a. Motion: Melanie adjourned at 8:28.